

How to Create a Direct Link to Your Course

The purpose of this 'How To' is to guide administrators through the step-by-step process of creating a direct link to a course. This link can then be copied and pasted into an email or web page.

1 Admin tab >> 2 System Admin >> 3 Tools >> 4 Direct Link >> 5 Item Details >> 6 URL >> 7 Search

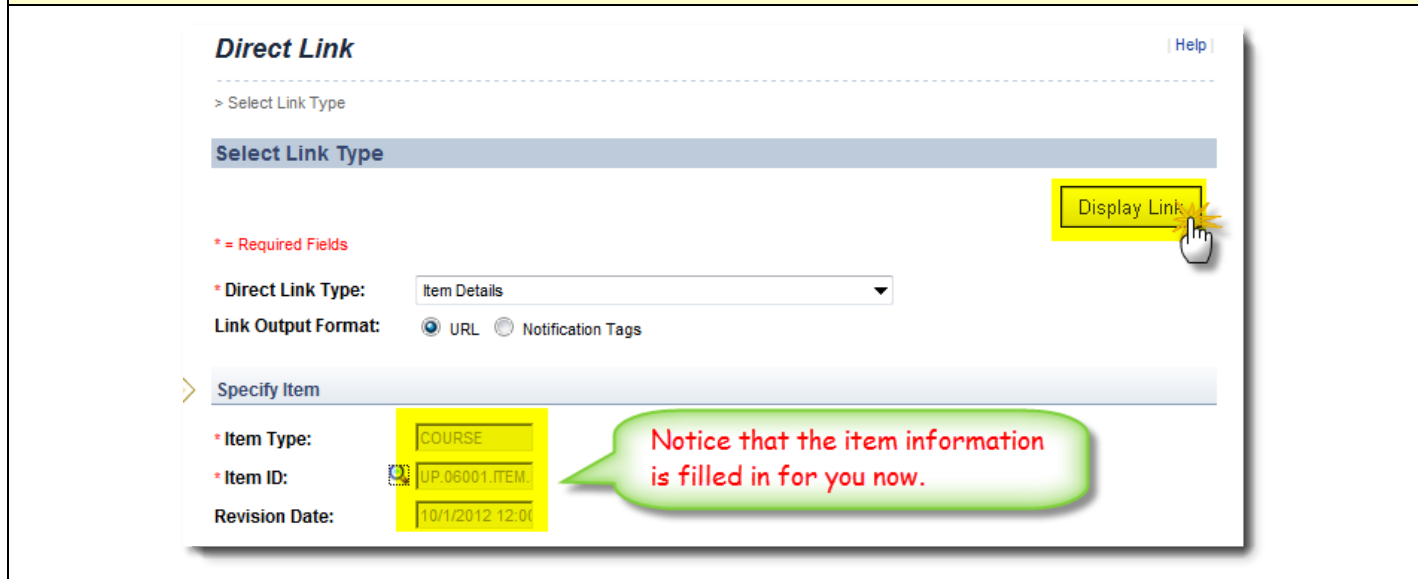
The screenshot shows the Knowledge Link Admin interface. The navigation path is highlighted with red circles and numbers: 1. Admin tab, 2. System Admin, 3. Tools, 4. Direct Link, 5. Item Details, 6. URL, 7. Search. The 'Direct Link' page is shown with a search bar and a 'Display Link' button. A dropdown menu for 'Direct Link Type' is open, showing 'Item Details' selected. A callout box highlights the 'URL' radio button under 'Link Output Format'.

Search for the correct item for which you need the direct link.

The screenshot shows the search interface. The search criteria are: Case sensitive search: No, Search All Locales: No, Item Types: Starts With, Item ID: Starts With, Revision Date: (MM/DD/YYYY), Revision Number: Starts With, Item Title: Contains conflict, Item Status: Active, Item Classification: Starts With. A callout box says "Select 'Contains' and enter 'conflict'". The search results are shown below, with a callout box saying "Click 'Select' next to the right course". A callout box says "Click Search" pointing to the search button.

How to Create a Direct Link to Your Course

You are now ready to click the **Display Link** button.



Direct Link Help

> Select Link Type

Select Link Type

* = Required Fields

* Direct Link Type:

Link Output Format: URL Notification Tags

> Specify Item

* Item Type:

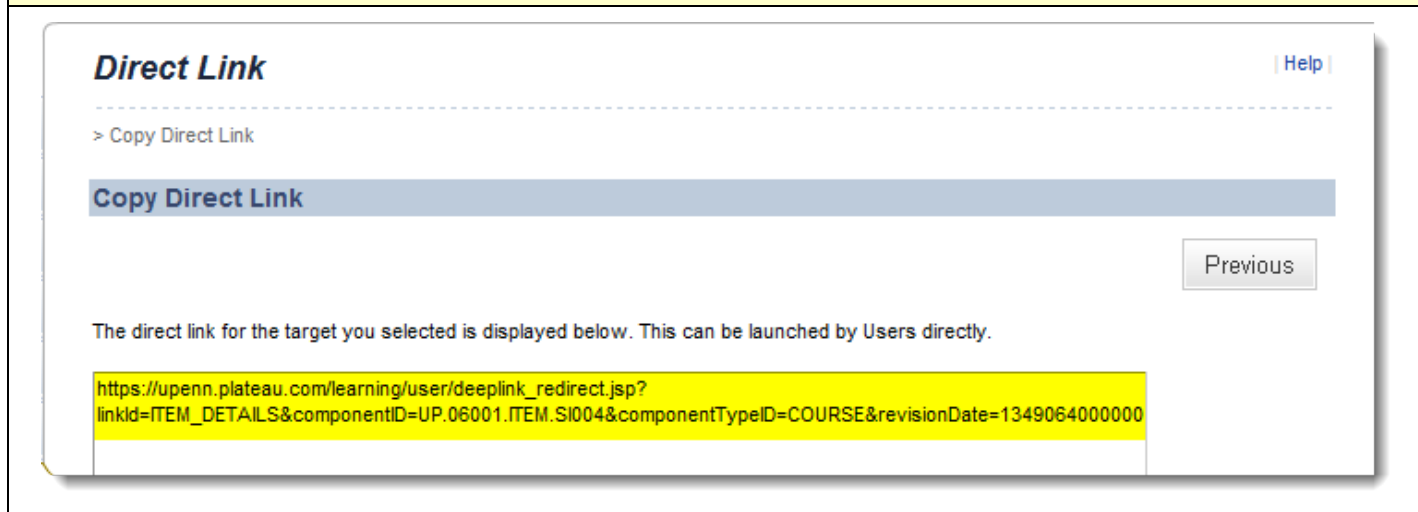
* Item ID:

Revision Date:

Display Link

Notice that the item information is filled in for you now.

The direct link is displayed and can be copied and pasted wherever you need it.



Direct Link Help

> Copy Direct Link

Copy Direct Link

The direct link for the target you selected is displayed below. This can be launched by Users directly.

https://upenn.plateau.com/learning/user/deeplink_redirect.jsp?linkId=ITEM_DETAILS&componentID=UP.06001.ITEM.SI004&componentTypeID=COURSE&revisionDate=1349064000000